



**REGULATION OF RECTOR OF UNIVERSITAS HASANUDDIN**  
**Number: 2781/UN4.1/KEP/2018**  
**CONCERNING**  
**UNDERGRADUATE PROGRAM IMPLEMENTATION AT UNIVESITAS**  
**HASANUDDIN**

**BY THE BLESSINGS OF ALMIGHTY GOD**  
**RECTOR OF UNIVESITAS HASANUDDIN**

- Considering : a. that based on Article 2 subsection (4) of Government Regulation of the Republic of Indonesia No. 53 Year 2015 concerning the Statute of Unhas, the education implementation of Undergraduate Program aims at nurturing scholars with noble characters;
- b. that based on Article 2 subsection (4) of Government Regulation of the Republic of Indonesia No. 53 Year 2015 concerning the Statute of Unhas, the education implementation of Undergraduate Program aims at nurturing scholars with noble characters;
- Bearing in mind : a. Acts Number 20 Year 2003 concerning National Education System.
- b. Acts Number 12 Year 2012 concerning Higher Education;
- c. Government Regulation of the Republic of Indonesia Number 53 Year 2015 concerning the Statute of Unhas;
- d. Government Regulation of The Republic of Indonesia Number 8 Year 2012 concerning Indonesian Qualification Framework (IQF);



- e. Regulation of Education and Culture Minister of the Republic of Indonesia Number 73 Year 2013 concerning Indonesian Qualification Framework implementation of Higher Education;
- f. Regulation of Minister of Research, Technology, and Higher Education Number 44 Year 2015 concerning Higher Education National Standards;
- g. Regulation of Academic Senate of Unhas Number 50850/UN4/PP.42/2016 concerning Education Policy of Unhas;
- h. Decree of Rector of Unhas Number 4843/H4/O/2010 on the 3rd of May, 2010 concerning Development Plans of Unhas Year 2030.
- i. Regulation of Academic Senate of Universitas Hasanuddin Number 46929/UN.4/IT.03/2016 concerning the Study Program Curriculum Development; and Long-Term Plans of Universitas Hasanuddin Year 2030.

Observing : The Meeting Minutes of the Academic Senate Commission I of Unhas on the 13th of December, 2017.

#### **HEREBY DECREES**

To enact : **THE REGULATION OF THE UNDERGRADUATE PROGRAM IMPLEMENTATION AT UNHAS**



## **CHAPTER I GENERAL STIPULATIONS**

### **Article 1**

This regulation determines that:

1. Universitas Hasanuddin hereinafter referred to Unhas is a legal entity state higher education.
2. A Rector is a head official holding the authority in managing and organizing the university.
3. A Faculty is a unit of complementing resource that accommodates and maintains the academic, professional, and/ or vocational educations in one cluster of sciences and technologies.
4. A Dean is a head official of a faculty or postgraduate school and shall be authorized and responsible for the education implementation in a respected faculty or postgraduate school.
5. Faculty Senate is a unit in charge of academic advisory and supervisory roles at the faculty level.
6. A Head of Study Program is a head of Undergraduate study program.
7. A Study Program is a unit of learning plan as the guideline for academic or professional education based on learning curriculum.
8. A new student is a student who is registered for the first time at the Undergraduate Program enacted by Decree of Rector.
9. Academic Calendar is an annual calendar of academic key dates in Universitas Hasanuddin enacted by Decree of Rector.
10. Tuition fees are fees that should be paid by the students in every semester by which the amount is specified based on Decree of Rector.
11. A Competence is a skill of reasoning, behaving, and acting consistently as the manifestation of knowledge, attitude, and skill possessed by a student.



12. A Semester Credit System is a system of educational implementation employing credit unit per semester to indicate student's learning load, learning experience, and educational program implementation workload.
13. A Semester is an effective learning time unit for at least 16 (sixteen) weeks, including a mid and final semester test.
14. A Semester Credit Unit shortened SCU is a quantity of learning activity time imposed to student per week /semester in a learning process through different types of learning activities as success recognition in curricular activities within a study program.
15. Area of concentration is a scientific domain which is specifically deepened in one study program.
16. A course is all lesson units having SCU load which is listed in a curriculum of the Study Program
17. Mandatory Courses of a study program are courses characterizing the Study Program.
18. Skill supporting elective courses are optional courses apart from courses characterizing study program selected by students from courses within study program and or outside of study program.
19. A Course Plan Sheet (KRS) is a list of courses programmed during the ongoing semester.
20. A Course Report Sheet (KHS) is a list of grades of student's learning outcomes during the learning process per semester.
21. An Administrative Registration refers to tuition fee payment stipulated in Unhas regulation.
22. Academic Registration is the course selection and authorization of student KRS through SIM Unhas.
23. A Semester Grade Point (IPS) is a student's academic achievement scores calculated by multiplying total of the learning outcome scores with the credit loads, divided with the total of credits programmed in an ongoing semester.



24. A Grade Point Average (GPA) is a student's academic learning outcome calculated by multiplying the total of the learning outcome scores with credit loads and divided with the total of credits programmed in overall study period.
25. A Credit Transfer is the legalized recognition of transferred credits obtained from other university
26. A dropout student is a student who fails to meet either the academic or non-academic requirements as stipulated by regulation.
27. A Force majeure is an avoidable natural occurrence in connection with students' condition preventing the student from continuing their study.
28. An Academic transcript is a list containing scores and achievement index of all courses accomplished during a study in an undergraduate program.
29. Thesis is a final project of undergraduate program representing the final product of the study and or research performed independently under supervision of tutors and supervisors.
30. A Research is an activity undertaken based on scientific principles and methods in a systematic manner to obtain information and data related to the comprehension and/or verification of a branch of science and technology.

## **CHAPTER II**

### **OBJECTIVE OF UNDERGRADUATE EDUCATION**

#### **Article 2**

To nurture scholars with noble characters who possess an in-depth knowledge and specific skill of a particular field of study equivalent to level 6 (six) in the Indonesian Qualification Framework (IQF) and in line with the National Standard of Higher Education (SIN Dikti)



**CHAPTER III**  
**STUDENT ADMISSION**  
**Article 3**

The student admission for the Undergraduate Program refers to the Rector Regulation concerning the New Student Admission to Unhas.

**CHAPTER IV**  
**TUITION FEES**  
**Article 4**

- (1) Every student should perform payment of tuition fees prior to the filling of Online Course Plan Sheet of an upcoming semester.
- (2) The payment for tuition fees is carried out by host-to-host direct transfer through Automated Teller Machine (ATM) or a teller service of a designated bank.
- (3) A student who fails to accomplish his or her study by the end of the semester based on Academic Calendar should perform payment of tuition fees of upcoming semester.
- (4) A student who fails to re-register in one semester planning to continue his or her study in the upcoming semester should perform payment of his/her unpaid and/or the tuition fees of deferred semester.
- (5) A student as referred to in the Subsection (4) should pass the verification process in the Academic Administrative Bureau for verification before proceeding to pay the unpaid tuition fees.
- (6) Student who fails to pay the tuition fees for 2 successive semesters shall be stated dropout.



## **CHAPTER V EDUCATION PROCESS**

### **Section One**

#### **Academic Activity Implementation**

##### **Article 5**

- (1) An academic activity implementation of the undergraduate program is divided into 2 (two) semesters annually based on the Academic Calendar.
- (2) All academic activities of the Undergraduate Program should meet all prevailing stipulations, acts, and regulations.
- (3) The academic activities of the Undergraduate Program should include the courses, seminars, research, and thesis examination.
- (4) The Undergraduate Program may be conducted in modes of international class employing foreign language as the medium of instruction.
- (5) The Undergraduate Programs may be conducted in mode of Distance Learning (PJJ) and or Off-Campus Study Program (PSDKU) in line with the prevailing regulation.

### **Section Two**

#### **Study Load**

##### **Article 6**

- (1) The Curriculum of Undergraduate Program should accommodate a minimal study load of at least 144 credits and no more than 150 credit units with a study period of not later than 14 (fourteen) semesters.



- (2) The total of credits which can be programmed in one semester is at least 12 credit and no more than 24 credit units.
- (3) The student should be allowed to program less than 12 credit units in a semester if he or she has passed all of the programmed courses, except the specific courses such as: students' community services (KKN), field study, research final seminar, and or undergraduate thesis.
- (4) A student who fails to program a course should be considered inactive during the ongoing semester.
- (5) A student who is inactive for 2 (two) semesters successively shall be deemed dropout.
- (6) The available programmed courses are courses offered in the ongoing semester.

### **Section Three**

#### **Study Period**

##### **Article 7**

- (1) The Study period is scheduled for 8 (eight) semesters and may be accomplished within at least 6 (six) semesters and no longer than 14 (fourteen) semesters.
- (2) A student who fails to complete his or her study by the end of the 14th semester shall be deemed dropout.

### **Section Four**

#### **Curriculum**

##### **Article 8**

- (1) The Curriculum of the Undergraduate Program should support the goal achievement of Undergraduate Program as expressed in Article 2.





- (2) Each study program should define its alumni profiles which is converted into the alumni Learning Outcomes and Curriculum.
- (3) Every course listed with in the curriculum should have a Semester-course guideline containing, learning objectives, strategies, and learning outcome evaluation methods.
- (4) The Undergraduate Program Curriculum should include cross-study program/department/faculty elective courses which may enrich the student's scientific insights.
- (5) The Undergraduate Program Curriculum should include Students' Community Services (KKN) with the credit loads equivalent to 4 (four) credit units.
- (6) The Undergraduate Program Curriculum is compiled by a task force formed by Dean based on the proposal of the Head of Department/Head of Study Program in conjunction with prevailing regulation.
- (7) The Undergraduate Program Curriculum is proposed by Dean to the Rector after getting the approval from Faculty Senate.
- (8) The Undergraduate Program Curriculum is enacted by Decree of Rector after the review by the task force assigned by Rector, and has to undergo consideration from the Academic Senate of Unhas.
- (9) The curriculum is reviewed every 4 (four) years to meet to the needs and development of science, technology, arts, and culture.

## **Section Five**

### **Student Community Services (KKN)**

#### **Article 9**

- (1) Student Community Services (KKN) can be in mode of Regular, National, Partnership, Professional or Thematic Community Services,



Field and Industrial Work Practice or other equivalent activities enacted by Decree of Rector.

- (2) A Study Program may select the types of KKN as referred to in subsection (1) in line with the formulation of learning outcome and the curriculum of study program.
- (3) KKN as referred to in the subsection (1) should have learning objectives formulated by every coordinator.
- (4) The mechanism of KKN shall be regulated specifically by Regulation of Rector.

**Section Six**  
**Re-Registration of New Students**

**Article 10**

- (1) The selection result of new student candidates is enacted by Decree of Rector and announced online or by printed media.
- (2) Admitted new student candidates should perform re-registration within the scheduled time frame.
- (3) Admitted new student candidates should pass a legitimate verification process of the required documents for new student.

**Section Seven**  
**Re-Registration of Old Students**

**Article 11**

- (1) Every student has to perform administrative and academic re-registrations to maintain his or her status as an active student for attending academic activities.
- (2) The students with inactive status for two successive semesters are deemed to be dropouts.



- (3) The students are recognized as valid participants of a course if it is programmed in Course Plan Sheet of the ongoing semester.
- (4) The Course Plan Sheet should be approved by an Academic Advisor, Head of Department/ Study Program and validated by Dean.

### **Section Eight**

#### **Course Withdrawal and Substitution**

##### **Article 12**

- (1) The students may withdraw or substitute one or more programmed courses in line with the schedule in Academic Calendar.
- (2) The request for the withdrawal or substitution of one or more courses can be made if approved by Academic Advisor, Head of Study Program, and Dean.

### **Section Nine Withdrawal**

#### **from All Courses**

##### **Article 13**

- (3) In the event of force majeure, a student may withdraw from all of the programmed courses.
- (4) The request for withdrawal as referred to in Subsection (1) should be approved by the Head of Study Program and proposed in writing to the Academic Administrative Bureau through Dean no later than one month before the end of the ongoing semester referring to Academic Calendar.
- (5) A student who withdraws from all courses of the ongoing semester due to the reasons as referred to in Subsection (1), concerned semester will not count as study period.



- (6) Withdrawal from all courses as referred to Subsection (1) may only be performed once during a study period.
- (7) Withdrawal from all courses performed by the scholarship awardee should gain an approval from scholarship sponsor.
- (8) The withdrawal from all courses performed by the collaborative students should gain an approval from the origin institution.

**Section Ten**  
**Academic Leave**  
**Article 14**

- (1) An academic leave for 1 (one) semester may only be granted twice within student's study period if he or she never withdraws from all courses, and it is not allowed in 2 successive semesters.
- (2) The academic leave as referred to in Subsection (1) cannot be requested simultaneously.
- (3) The academic leave is not allowed during the first and second semesters.
- (4) The scholarship awardee is not allowed to request an academic leave.
- (5) The collaborative students are not allowed to request an academic leave, otherwise it is regulated in collaboration agreement.
- (6) During the academic leave, the students are not allowed to attend any academic activity.
- (7) The request for the academic leave should gain the approval from the Head of Study Programmed proposed in writing to the Academic Administrative Bureau through Dean for no later than 1 (one) week before the beginning of the new semester.



- (8) The academic leave period is not included within the study period.
- (9) A student with the academic leave status is not charged with tuition fees.

**Section Eleven Lecture  
Implementation  
Article 15**

- (1) The breadth and depth of the course material should support the achievement of the Undergraduate Program learning objectives as referred to in Article 2.
- (2) The learning process of a course may only be implemented if it is scheduled within the ongoing semester and attended by the students programming the course in their Course Plan Sheets.
- (3) The students may only attend the courses which have been programmed in their Course Plan Sheets.
- (4) Every course may be taught by one or more lecturers with relevant expertise under the proposal of the Head of Study Program and enacted by Decree of Dean.
- (5) A course convenor should possess a relevant expertise and educational qualification of at least Magister or equivalent to level 8 (eight) of Indonesian Qualification Framework (IQF).
- (6) A course coordinator should possess a relevant expertise and educational qualification of at least Magister or equivalent to level 8 (eight) of the Indonesian Qualification Framework (IQF), as well as academic rank of assistant professor.
- (7) Every course must have a Semester Course Guidelines (RPS) compiled by a lecturer or a team of lecturers concerned.



- (8) A lecturer or a team of lecturers has to disseminate the Semester Course Guidelines (RPS) and lecture rules on the first day of the course.
- (9) A learning process of a course may only be conducted if it is attended by at least 5 (five) students, otherwise it is approved by Dean.
- (10) The Monitoring of the learning process is conducted by a Head of Study Program and Dean and is reported through the SIM Unhas.
- (11) Evaluation of learning process is conducted by the Quality Assurance Task Force at the Faculty level or the unit assigned by Rector at university level.
- (12) The end of semester follows the Academic Calendar and the deadline of student learning outcome is uploaded online through SIM Unhas.

## **Section Twelve**

### **Supervisor Appointment**

#### **Article 16**

- (1) The supervisor appointment for final project refers to Decree of Rector concerning the student's final project supervision.
- (2) The appointment of a supervisor is conducted by the Head of Study Program not later than the Sixth (VI) Semester.

## **Section Thirteen**

### **Research**

#### **Article 17**

- (1) A student of Undergraduate program should conduct research as a final project with a credit load of 4 to 6 credit units.



- (2) An undergraduate thesis may be programmed in the Course Plan Sheet after a student has passed at least 114 credit units of the courses.
- (3) The scope, depth, and research format of undergraduate thesis is enacted by Decree of Dean.
- (4) The research topic should be approved by the primary and secondary supervisors.
- (5) A Research may be carried out inside or outside of Unhas area and should be under the supervision of primary and secondary supervisors.
- (6) The research implementation and the thesis writing should be monitored and evaluated by the primary supervisor.
- (7) The supervision process of the research and thesis writing should be conducted in a structural way within the Unhas area at least 4 (four) times per semester and should be recorded in a logbook and or SIM Unhas.

**Section Fourteen Proposal  
and Final seminar**

**Article 18**

Research proposal and final seminar are optional and procedures are enacted by Decree of Dean.

**Section Fifteen Undergraduate  
Thesis Examination**

**Article 19**

- (1) Undergraduate thesis examination is conducted to assess the



student's competence in his or her major after the thesis has been evaluated by the primary and secondary supervisors and eligible to meet the requirements.

- (2) The requirements to apply for thesis examination are as follows:
  - a. a student is registered as an active student;
  - b. he/she passed a research result seminar;
  - c. the primary and secondary supervisors approved the thesis;
  - d. he/she gained an approval from the Head of Study Program and Dean; and
  - e. he/she gained an approval from the Academic Administrative Bureau.
- (3) The committee of examiners is not more than 4 (four) lecturers comprising the primary and secondary supervisors as well as maximum 2 (two) lecturers holding at least Magister Degrees or any other degree equivalent to level 8 (eight) of IQF.
- (4) Thesis examination may only be conducted if:
  - a. it is attended by at least 3 (three) members of the committee of examiners in which the primary supervisor should be present; and
  - b. the thesis examination is conducted within the area of Unhas and is chaired by the primary supervisor.
- (5) Thesis examination is conducted and closed in oral way.
- (6) The Undergraduate thesis examination takes place not longer than 120 minutes.
- (7) Student who fails in the thesis examination is given one more chance to conduct re-examination at least not later than 3 (three) months.
- (8) Student who does not turn up in thesis re-examination of his or her undergraduate thesis not because of *force majeure* or fails to pass the re-examination, the concerned student is deemed to be a dropout.





**Section Sixteen**  
**Academic Advisor**  
**Article 20**

- (1) An academic advisor is a lecturer, apart from conducting his or her Three Pillars of Higher Education function, he or she may function as a supervisor, mentor, and or advisor to assist the students in decision-making process related to both academic and non-academic activities.
- (2) The academic advisor is enacted by Decree of Dean under the proposal of a Head of Department/ Section/Study Program.

**CHAPTER VI**  
**CREDIT TRANSFER, TWINNING PROGRAM,**  
**JOINT DEGREE, DOUBLE DEGREE**  
**Article 21**

- (1) Credit Transfer, Twinning Program, Joint Degree, and Double Degree may be carried out for enrichment of knowledge and recognition of learning outcome, and degree while participating in the Undergraduate Program.
- (2) Credit Transfer, Twinning Program, Joint Degree, and Double Degree as referred to in subsection (1) will be specifically regulated in Rector Regulation.



## **CHAPTER VII STUDENT STATUS**

### **Article 22**

- (1) The Status of Undergraduate Status consists of active and inactive students.
- (2) The active status as referred to in Subsection (1) are:
  - a. perform the administrative and academic registrations; and
  - b. participate in the transfer credit, twinning, joint degree, and double degree programs.
- (3) The inactive status as referred to in Subsection (1) are:
  - a. Perform administrative and academic registrations;
  - b. Take academic leave;
  - c. Suspended due to sanctions; and
  - d. Withdraw from all courses of ongoing semester.
- (4) Inactive period as referred to in Subsection (3) of points: a and c counts as study period.

## **CHAPTER VIII EVALUATION OF LEARNING OUTCOMES**

### **Article 23**

- (1) Face-to-face learning process is evaluated with the following requirements:
  - a. The students attending the course are active students;
  - b. The lecturer has accomplished at least 85% of face-to-face learning based on the Semester-Based Course Plan; and
  - c. The students have attended at least 80% of all learning activities.
- (2) The evaluation of learning outcome is conducted in line with the semester course guideline.



- (3) Scores are indicated in letter grades with their conversion into numerical scores as follows:

Range of Numerical Scores	Grades in Letters	Score Conversion Grade
85 - 100	A	4.00
80 - < 85	A-	3.75
75 - < 80	B+	3.50
70 - < 75	B	3.00
65 - < 70	B-	2.75
60 - < 65	C+	2.50
50 - < 60	C	2.00
40 - < 50	D	1.00
< 40	E	0.00

- (4) Grades A - D represent passing grades, while Grade E represents a failing grade.
- (5) Courses with Grade E should be re-programmed the upcoming semesters to obtain a passing grade.
- (6) Passing grades cannot be re-programmed in the upcoming semesters, unless:
- the obtained grade is D; and
  - the obtained grade is C with on condition that a credit accomplishment is at least 114 Credit while the GPA is < 3.00.
- (7) Course as referred to in Subsection (6) may only be re-programmed once and the latest acquired grade applies.
- (8) The evaluation of a re-programmed course as referred to in Subsections (5) and (6) should meet the requirements as regulated in Subsection (1).



- (9) A K (empty) grade is given to a student withdrawing from any course and is requested in writing under the approval of Academic Advisor and under the approval of Head of Study Program and Dean enacted by Decree of Rector.
- (10) M (Satisfactory) or TM (Not Satisfactory) grades are given by the primary supervisor at the end of ongoing semester.
- (11) M (Satisfactory) and TM (Not Satisfactory) Grades are not included in the calculation of Semester Grade Point (SGP).
- (12) Learning assessment is performed by a lecturer or a team of lecturers and is uploaded to SIM Unhas based on the specified schedule in the Academic Calendar.

## **CHAPTER IX ACADEMIC ACHIEVEMENT INDEX**

### **Article 24**

- (1) Student's learning success is indicated with Grade Point (IP).
- (2) Semester Grade Point Average (IPS) is calculated from the conversion grade and the credit load of each listed course in the Course Plan Sheet with the following formula:

$$IPS = \frac{\sum (N_i \times K_i)}{\sum K_i}$$

which means that:

K<sub>i</sub> = a credit unit load of the first course in one semester

N<sub>i</sub> = a quality score after being equalized to conversion score of the first course



- (2) Grade Point Average (GPA) is calculated from all grades of passed courses employing the formula as referred to in Subsection (2).
- (4) Semester Grade Point and Grade Point Average as referred to in Subsections (2) and (3) are included in the Course Report Sheet (KHS).

## **CHAPTER X SUBMISSION OF GRADES**

### **Article 25**

- (1) Course coordinator uploads the final grades via an online system to SIM Unhas within the scheduled time.
- (2) If the grades as referred to in Subsection (1) are not submitted within the scheduled time, SIM Unhas automatically grants all students with A- (A minus) grade.
- (3) A student may propose a grade appeal to the Head of Study Program concerning the grade as referred to in Subsection (2), if the student gains grade A for all courses in the ongoing semester.
- (4) The study program performs verification on the grade appeal as referred to in Subsection (3).
- (5) The final grades obtained from the final verification result and are submitted to the faculty to be forwarded to the Academic Administrative Bureau for uploading in SIM Unhas.
- (6) Lecturers not submitting the grades within the scheduled time are penalized based on regulation.



**CHAPTER XI**  
**MECHANISM OF APPEAL**  
**Article 26**

- (1) Students are allowed to appeal for grades obtained in the ongoing semester.
- (2) The mechanism for appeal as mentioned in Subsection (1) refers to the Regulation of Rector.

**CHAPTER XII THESIS**  
**ASSESSMENT**  
**Article 27**

- (1) The undergraduate thesis assessment is based on the student's thesis competence by referring to the assessment rubric.
- (2) The assessment is conducted by examiners indicated in number.
- (3) The grades are the mean scores given by examiners for further conversion into letter grades as follows:
- (4) A/A-/B+/B/B-/C+/C/E.
- (5) Grades A - C are the passing grades, while Grade E is of no pass.

**CHAPTER XIII**  
**GRADUATION REQUIREMENTS AND HONOURS**  
**Section One**  
**Graduation Requirements**  
**Article 28**

- (1) Passed all credit units in compliance with the credit units enacted within the curriculum of the study program where thesis examination



grade of at least C and the Grade Point Average Point at least 2.00 after the accomplishment of thesis examination.

- (2) Accomplished all administrative requirements conditioned by the study program, Faculty, and Unhas.
- (3) The passing verdict has been announced and alumni number has been issued

**Section Two**  
**Graduation Honours**  
**Article 29**

- (1) Graduation notation consists of 3 (three) categories, namely satisfactory, very satisfactory, and cum laude and are stated in the academic transcript.
- (2) Graduation honours as referred to in the Subsection (1) is in accordance with Grade Point Average:
  - a. GPA of 2.00 – 2.75: ordinary;
  - b. CGPA 2.76 – 3.00: satisfactory;
  - c. CGPA 3.01 – 3.50: very satisfactory; and
  - d. CGPA 3.51 – 4.00: cum laude.
- (3) Cum laude as referred to in Subsection (2) letter d is conferred if the candidate gets A in the thesis examination, the grade of every course is at least B. he or she never reprogram any course, and study period is not longer than 8 (eight) semesters.
- (4) If the terms and conditions as referred to in Subsection (3) are not fulfilled, the graduation notation the one concerned is only stated “very satisfactory”.



## CHAPTER XIV LEARNING ACHIEVEMENT

### Article 30

- (1) Learning Grade Point (IPB) of a graduate of the undergraduate program is calculated using the following formula:

$$IPB = \frac{W}{M} \times IPK$$

which means that:

IPB = Learning Grade Point

W = Standard time for the study accomplishment in accordance with the curriculum of a study program in monthly unit.

M = The period used to accomplish a student's study time (in month, being integrated up)

IPK = GPA is calculated based on the formula in Article 23 subsection (3).

- (2) The best graduates for Undergraduate Program are the ones with the highest Learning Grade Point (IPB) in the inauguration period.

## CHAPTER XV

### DROPOUT

#### Article 31

- (1) The student is deemed to be a dropout, apart from those referred to in subsection (6) of Article 4, subsection (2) of Article 7, subsection (2) of Article 11, and subsection (8) of Article 19, if:
- a. the study period has ended based on the prevailing regulation;





- b. the student withdraws on his or her own request;
  - c. in the evaluation in the end of Semester IV, the student fails to achieve at least 2.00 GPA calculated from at least 48 passed credit units; and
  - d. the student is expelled because he/she commits the criminal action and/ or breaks the stipulation enacted by the government and or Unhas.
- (2) A Dropout Decision is enacted by Decree of Rector.

**CHAPTER XVI**  
**UNDERGRADUATE THESIS, CERTIFICATE, TRANSCRIPT, TITLE,**  
**AND INAUGURATION**

**Section One**

**Undergraduate Thesis**

**Article 32**

- (1) Undergraduate thesis is signed by the primary and secondary supervisor and Head of Study Program.
- (2) Undergraduate thesis with only one supervisor is signed by the primary supervisor and the head of the Study Program.
- (3) The title, approval sheet, abstract, conclusion, and references of the thesis are saved in repository system of UNHAS.
- (4) The student should ensure that his or her thesis is free from plagiarism.



**Section Two**  
**CERTIFICATES**  
**Article 33**

- (1) Every Undergraduate student who has accomplished his or her education program is conferred a Certificate.
- (2) The diploma is signed by Dean and Rector.
- (3) Certificate copies are legalized by Dean.

**Section Three**  
**Transcript**  
**Article 34**

- (1) Every Undergraduate student who has accomplished his or her education program is conferred a transcript of academic achievement.
- (2) Transcript of academic achievement contains list of grades of all courses accomplished by a student, GPA during attending undergraduate education, undergraduate thesis title, and may include expertise/concentration.
- (3) Transcript of academic achievement is signed by Dean and Rector
- (4) Copy of transcript are legalized by Dean

**Section Four**  
**Title**  
**Article 35**

- (1) Every Undergraduate student who has accomplished his or her education has the rights to admit title pertaining to field of science



accomplished and written in certificate.

- (2) The title is conferred in accordance with the valid regulation of acts.

**Section Five**  
**Inauguration**  
**Article 36**

- (1) Graduates are students who have accomplished their education, should perform online registration by a Faculty to attend an inauguration ceremony in the ongoing period.
- (2) Inauguration is implemented based on the Academic Calendar
- (3) Graduates attending the inauguration ceremony are enacted by Decree of Rector
- (4) Graduates attending the inauguration ceremony are conferred certificates and transcript of academic achievement in accordance with the valid regulation.
- (5) Conferral of certificate and transcript of academic achievement as referred to in Subsection (4) will be postponed if the accreditation period of study program has expired.

**CHAPTER XVII**  
**CLOSING**  
**Article 37**

- (1) Regulation and/or Decree of Rector of Unhas related to the implementation of Undergraduate Program not in line with the Regulation of Rector is declared null and void.



- (2) All matters that have not been addressed will be further regulated in Rector regulation.
- (3) This regulation is effective from the date of its enactment provided that when errors occur it will be amended as necessary.

Enacted in Makassar

On 14<sup>th</sup> December 2017

Rector



Prof.Dr. Dwia Aries Tina Pulubuhu, M.A.

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